busy bees
PRESCHOOL

Learning, caring and growing together

Local Offer Information

Our Setting

Busy Bees Preschool is a warm, welcoming and inclusive early years setting based in Southwick, West Sussex. We provide a safe, stimulating and nurturing environment where every child is valued as an individual and supported to reach their full potential.

We are committed to inclusive practice and work closely with families and outside professionals to support children with Special Educational Needs and Disabilities (SEND).

How We Support Children with SEND

At Busy Bees Preschool we:

- Welcome children with a wide range of needs and abilities
- Work in partnership with parents and carers
- Provide a caring environment where children can learn through play
- Adapt activities and routines to meet individual needs
- Support children's communication, social, emotional and physical development
- Promote confidence, independence and positive relationships

We follow the SEND Code of Practice and the Early Years Foundation Stage (EYFS).

Our SEND Support

Our Special Educational Needs Coordinator (SENCo) Ellie works alongside staff and families to:

- Identify children who may need additional support
- Create individual targets and support plans where appropriate
- Monitor progress and review support regularly
- Liaise with outside agencies and professionals
- Support smooth transitions into school or other settings

We work closely with services including: Health Visitors, Speech and Language Therapy, Early Years SEND Team, Occupational Therapy, Family Support Services, Schools and other professionals involved with the child

How We Identify Additional Needs

Children develop at different rates and staff regularly observe and assess children's progress through play and everyday activities.

If concerns arise, we:

- Discuss observations with parents/carers
- Share ideas and strategies together
- Put supportive measures in place
- Seek advice from outside professionals when needed and with parental consent

Parents are always involved at every stage.

How We Adapt the Environment and Activities

We aim to ensure all children can access our environment and activities. We do this by:

- Providing visual support and routines
- Using small group and one-to-one activities where appropriate
- Adapting resources and activities to suit individual needs
- Offering sensory and hands-on learning opportunities
- Supporting communication and language development throughout the day
- Creating calm and nurturing spaces within the setting

Children are encouraged to learn at their own pace in a positive and supportive environment.

Working in Partnership with Families

We believe parents and carers know their children best and value strong communication between home and preschool.

We support families through:

- Regular discussions and updates
- Tapestry online learning journals
- Review meetings where needed
- Sharing strategies and ideas for home
- Signposting families to additional support services where appropriate

Transition Support

We understand that transitions can be challenging for some children. We support transitions by:

- Open Hour with parents and carers on inset days
- Arranging settling-in visits
- Sharing information with schools and professionals
- Creating transition materials when needed
- Preparing children gradually for change and new routines

Staff Training

Our staff have access to online training to support children with additional needs, including areas such as:

- Speech and language development
- Autism awareness
- Behaviour and emotional wellbeing
- Safeguarding
- Inclusive practice

Accessibility

Busy Bees Preschool aims to make the setting accessible and inclusive for all children and families wherever possible. We will work with families and professionals to make reasonable adjustments to support individual needs.

Safeguarding

The safety and wellbeing of all children is our priority. All staff receive safeguarding training and follow our safeguarding procedures in line with current guidance. We are also enrolled with Operation Encompass.

Further Information

For more information about our SEND provision or to arrange a visit, please contact the preschool directly.

We are happy to discuss individual children's needs and how we can support them within our setting.