



Our Approach

Busy Bees Preschool aims to provide fair, inclusive and welcoming admissions for all children and families.

Places and Waiting Lists

We welcome children aged 2–4 years and operate during term time. We do not currently offer places for children under two.

Places are offered subject to availability. Families can request to join our waiting list, and we aim to allocate places fairly, taking account of registration dates, children's ages, requested sessions and individual circumstances.

Registration and Funding

Before starting, parents/carers must complete our registration forms, providing essential information about their child, including medical needs, allergies, dietary requirements, additional needs, emergency contacts and collection arrangements.

We offer eligible funded places in line with government and local authority arrangements. Any applicable fees or additional charges will be explained to parents.

Please keep us informed of any changes to your child's details or circumstances.

Inclusion

We welcome all children and are committed to providing an inclusive environment. We work closely with families and other professionals, where appropriate, to understand individual needs and identify suitable support and reasonable adjustments.

Settling In

Every child is offered a settling-in process tailored to their individual needs. We encourage parents/carers to work in partnership with us to help children feel safe, happy and confident.

We also offer an Open Hour for new families to meet the team, explore the setting and become familiar with the environment before starting.

Last reviewed: September 2026 **Next review due:** September 2027